

FUNDRAISING POLICIES AND GUIDELINES

Fundraising by programs associated with University Presbyterian Church may take place for the purpose of raising additional money for outreach and mission to the community.

The following groups have permission to engage in fundraising:
Presbyterian Youth Connection (PYC); Outreach Committee: Peacemaking, AIDS Care Team, Habitat for Humanity, IFC Cropwalk, Alternative Christmas Market; Weekday Children's Programs: University Presbyterian Preschool (UPPS); Campus Ministry; Presbyterian Women

All fundraising activity require Session approval. Traditional activities such as PYC Football Parking, Cropwalk and the Alternative Christmas Market shall not need annual approval. Programs associated with UPC which plan for fundraising each year to supplement their budget (Campus Ministry, UPPS) shall present their annual plan for the academic year to the Session each year for approval. All other committee or program fundraising proposals for activities such as sales, ticketed events, and sponsorships shall need Session approval. Any proposal shall come from a standing committee in the form of a motion. Any proposal for fundraising shall be in writing and whenever possible available to be included in Session packets prior to the stated meeting where it will be acted upon.

Notice of an approved fundraising activity may be placed in the church bulletin and/or newsletter.

All proposals shall abide by the following guidelines.

- All sales of items or collection of money will take place in a location other than the narthex.
- Collection of goods needed by a program supported by the church may take place in the narthex by the east door with the approval and supervision of program staff.
- Fundraising activities may not include the sale of raffle tickets.
- No personal profit may be realized by fundraising activities.

Approved by the Session December 11, 2003