

**INSTRUCTIONS FOR ELDERS SERVING COMMUNION by
INTINCTION
8:30AM**

When the elements are shared by the method of Intinction, members of the congregation walk forward down the center aisle to the front steps where elders and Ministers stand in pairs, with a tray of bread and a chalice of juice. The bread is dipped into the chalice by the communicant.

CHECK IN BEFORE THE SERVICE:

Please check in with the communion coordinator **15 minutes** before the service. The coordinators are Lee Ann Buck for the 8:30am service, Madeline Mitchell for the 11am service.

WHEN TO GATHER:

Elders assemble in the Narthex during the hymn following the sermon unless otherwise instructed.

- Line up in the Narthex according to the “Assignments for Elders Serving Communion” chart.

ENTRY INTO THE SANTUARY:

- At the beginning of the doxology, enter the Sanctuary, moving in sync with the person to your right or left. The coordinator will cue you when to start.
- Two of the ushers carry the offering plates up to the Lord’s Table and give them to the Ministers.
- A loaf of uncut bread is carried by server #1 and presented to the Minister on the left side of the Lord’s Table. Turn toward the outside aisle then descend the steps and proceed to your assigned front row seats, moving in-sync with your partner.
- The pitcher is carried by server #2. Give the pitcher to the Minister on the right side of the Lord’s Table. The pitcher should be presented so that the Minister can receive the handle with his or her left hand. Turn toward the outside aisle then descend the steps and proceed to your assigned front row seats, moving in-sync with your partner.
- A hymnal and bulletin will be on the seat cushion.

RECEIVING AND SERVING THE ELEMENTS:

- On cue from the Minister, stand in unison and proceed to the Lord’s Table to receive the elements.
- Receive the elements from the Minister and then turn toward the outside aisle and proceed down the stairs. As you descend the steps, observe the position of the other elder and attempt to move in unison down the steps to your assigned station.
- Both elders serve the bread and stand closest to the center aisle. The ministers serve the juice.
- For Elders serving bread, say “the bread of life” to each person.
- After the congregation has been served, each pair of servers will serve one another. The Ministers holding the cups will then take the bread plates from their serving “partners” and will return the cup and plate to the Lord’s Table.
- Elders return to their seats. You remain at the front of the sanctuary until the end of the service.

AFTER THE SERVICE CLEAN-UP:

- When the service is completed, **please help** the coordinator by taking the chalices and plates from the Lord’s Table to the Sacristy for washing. Balcony Elders who remain in the Narthex, please return the elements in the Narthex to the Sacristy.

THANK YOU FOR YOUR HELP AND SERVICE!