

TIPS FOR UTILIZING REALM, THE UPC MEMBERSHIP DATABASE



UPDATING YOUR REALM PROFILE

1. Open the Realm Connect App
2. Log in (Need help? Call or email the church office: admin@upcch.org)
3. Press the circle in the top left corner (either your initials or photo)
4. Press “My Profile” and edit as needed.

ADDING A PHOTO

1. Press the circle with your initials
2. Select “New Profile Photo”
3. Select “Choose Photo”
4. Select the photo you wish to use (or snap a selfie right now)
5. Adjust as desired and press “Apply”

ADDING SKILLS AND INTERESTS

Skills: *things you're good at doing*

Interests: *areas where you'd like to serve*

1. Scroll to bottom, select “Add Skills”
2. Check all that apply, save.
3. Scroll to bottom, select “Add Interests”
4. Check all that apply, save.